**Kara’s Group**

* Westfield HS
* South Lakes HS
* Lake Braddock SS
* TJHSST
* McLean HS

**Challenges:**

**Getting everybody to work**

* New people
* People think it’s easy
* Wander the halls
* No tests
* Elective, so they don’t take it seriously

**In Design and Cameras**

* People don’t know how to use it
* What tools are in place to help them (handouts, sign out for camera)

**Meeting deadlines**

* Communication – to and from editors
* What are we trying to accomplish?
* Work concentrated with a few

**Getting MORE people to WORK**

1. Online tools
* Google docs and forms
* FB group for YERDS
* Constant emails
1. Face to face conversations
* Team meetings once a week
* Leader check in 🡪 work on spread planners
1. Late nights
* Finished ahead – you don’t have to be there
* One each deadline
* Make it fun
* Make it fun!!!
* tons of food
* contests vs. newspaper
* To do lists
* Opportunity to re-teach photo selection and caption writing
1. Make people part of the team
* Small tasks on post-its notes – make them feel successful – PRAISE THEM 🡪 feel valued
* Job description 🡪 specific purpose 🡪 feel valued
* Avoid redoing work without the knowledge of original staffer 🡪 feel valued
* Show good work and good examples to help staffers understand what you want
* Confer with staffers as they work 🡪 feel valued
* HIP-TO-HIP 🡪 feel valued
* HIP-TO-HIP is always better than NOSE-TO-NOSE
* Walk around the room. Do not sit down.
* Greet and welcome all staffers at the door each class
* Know everyone, say hello
* “PLEASE” and “THANK YOU” and use their NAME 🡪 feel valued